



TOWN OF PRESCOTT VALLEY
invites applications for the position of:

GIS Technician

SALARY: \$18.12 /Hour
OPENING DATE: 07/08/16
CLOSING DATE: 07/25/16 05:00 PM

DESCRIPTION:

Under direct supervision, performs a variety of entry-level GIS functions, including but not limited to inputting, updating, and maintaining geodatasets, shapefiles; and connections to various GIS database applications and services.

Essential functions, as defined under the Americans with Disabilities Act, may include the following duties, knowledge, skills and abilities. This list of duties is illustrative only, and is not a comprehensive listing of all functions and duties performed by positions in this class.

EXAMPLES OF DUTIES:

Maintains, updates, and assists in the development of the Town's GIS system through thematic mapping, geodatabase maintenance, metadata, scanning and plotting, data compilation, and GPS collection. Performs research of the county and town records for pertinent data to be entered into the GIS database; produces digital and paper maps, gathers geographic data and other map information; reads and interprets source documents such as; engineering plans, plat maps, and legal descriptions.

Updates required data into GIS database using data conversion methods and techniques, including parcels, new developments, new lots, addressing, buildings, and new infrastructure (i.e. streets, signs, utilities, etc.); conducts research, in the field and in the office, to resolve conflicting information and ensure accuracy of data, populates spatial attribute tables for new or existing Town GIS layers, and provides technical support to Town staff.

TYPICAL QUALIFICATION:

Education and/or experience equivalent to one (1) year full time GIS system management or closely related work; OR a Bachelor's degree in Geography, Computer Science, Engineering or closely related area may substitute for one year of the required experience.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://pvaz.net/>

7501 E Civic Circle
Prescott Valley, AZ 86314
928-759-3001

Position #00167
GIS TECHNICIAN
JB